

- ✓ **P**rescription is legally valid?
 - ✓ **R**elevant clinically? (initial check, e.g. indication, dose, test results)
 - ✓ **O**ptimised medicine? E.g. are quantities appropriate and doses practical?
 - ✓ **P**atient details match the patient medication record (PMR) or does this need updating?
 - ✓ **H**ad the medicine before? (second clinical check e.g. drug history, allergies, brand-specific requirements?)
 - ✓ **A**ny changes in strength, dose or formulation? Is a compliance aid needed?
 - ✓ **R**efer to prescription and collect the correct medicine
 - ✓ **M**edicine name
 - ✓ **A**ctual strength
 - ✓ **C**orrect formulation
 - ✓ **E**xact quantity
- Tips for good practice** 

Resolve any issues that you identify by:

 - Filling in a near miss log;
 - Contacting the prescriber;
 - Consulting with the patient
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- ✓ **C**ompare details on the label with the prescription including dosage directions and repeat steps M-E
 - ✓ **H**as a patient information leaflet been provided?
 - ✓ **E**xpiration date of the medicine should not be reached before the treatment is completed
 - ✓ **C**ounselling points to be provided (e.g. dosage instructions, causes, possible side effects, storage requirements etc.)
 - ✓ **K**eep patient informed (e.g. remind them of owings, next review date, pharmacy services that they are eligible for)