

Peer Observation

The purpose of this Peer Observation is to document feedback from a Peer Observer on your performance whilst conducting aspects of your role as a supervisor. Please complete this evaluation form fairly and objectively, writing comments in the space provided.

Your Name:

Date:

Name of Observer:

Location:

Section 1: To be completed by the trainee supervisor

1. Self-Reflection

Before meeting with your peer observer identify the areas of your practice as a supervisor that you are interested in receiving feedback on.

2. Pre-Observation Conversation

Reflect on your expectations regarding the peer observation to assist your observer in maximizing the impact of their feedback to aid your learning.

3. Peer Observation Focus

Briefly describe the activity you will be observed on. Examples include, conducting a progress review, providing feedback to a trainee, coaching and mentoring, delivering a training session.

Section 2: To be completed by the observer

4. Peer Observation

How would you rate your colleague's performance on the task observed?

Significantly below expectations	Below expectations	Meets expectations	Above expectations	Significantly above expectations	Unable to comment

Comment on what you observed:

5. Post-Observation Discussion

How did the participant feel they performed?

What went well?

What could be improved and what are some potential areas for future focus?

Any further feedback that you believe will support the participant in developing their role as a supervisor?

Section 3: To be completed by the trainee supervisor

Record how you will use the learnings from this peer observation moving forward and how they are linked to your personal development plan.

Peer Observer's Signature

Trainee Supervisor's Signature